

**LEGAL NOTICE NO. ....2024**

**THE URBAN GOVERNMENT ACT, 1969**

(Act No. 8 of 1969)

**THE EZULWINI TOWN COUNCIL USER FEES AND CHARGES BYE-LAWS, 2024**

(Under section 77)

In exercise of the powers conferred by section 77 of the Urban Government Act, 1969, the Ezulwini Town Council makes the following Bye-laws -

**Arrangement of Bye-laws**

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## **PART I**

### **PRELIMINARY PROVISIONS**

#### ***Citation and Commencement***

1. (1) These Bye-laws shall be cited as the Ezulwini Town Council User Fees and Charges Bye-Laws, 2024.

(2) These Bye-laws shall come into force on the date of Publication in the Gazette.

#### ***Interpretation***

2. In these Bye-laws unless the context otherwise requires –

“authorized officer” means -

(a) any person authorized by the Municipality to perform the duties of the Municipality in terms of these Bye-laws;

(b) an employee of the Municipality who is responsible for the performance of any function or the exercise of any power in terms of these Bye-laws; or

(c) any employee of the Municipality assigned or delegated to perform any function or exercise any power in the enforcement of these Bye-laws;

“charitable cause” means any cause that aids the objectives of the Municipality as outlined and intended in the Municipality policy or resolutions to deal with matters of charity;

“community meetings” means any legal gathering of persons convened by or at the instance of the Municipality, Local Community Committee, the Elections and Boundary Commission or the Ministry of Housing and Urban Development;

“due date” means a fixed date within which fees and charges are due for payment in terms of any law, policy, invoice, letter of demand, objection outcome and or any other instrument issued by the Municipality from time to time;

“indigence cause” means any cause that aids the objectives of the Municipality as outlined and intended in the Municipal policy or resolutions to deal with indigence matters;

“inflation rate” means the country’s inflation rate prescribed by the Central Bank of Eswatini;

“Municipality” means Ezulwini Town Council established in terms of section 4 of the Urban Government Act, 1969;

“owner” in respect of the premises, means the -

- (a) owner, operator, manager, or person in charge of an accommodation establishment.
- (b) person in whose name the premises are registered with the Registry of Deeds;
- (c) the purchaser of the premises, whether or not the premises have been registered in the name of the purchaser;
- (d) person in control of the premises;
- (e) usufructuary, if the premises are subject to a usufruct;
- (f) occupier, tenant or user of the premises;
- (g) authorized agent, assignee, curator, executor, judicial manager, legal representative, liquidator or trustee, as the case may be, of any person contemplated in paragraphs (a) to (d); or
- (h) the person who receives or who is entitled to receive the benefit of the premises, if the Municipality is unable to establish the identity of any of the persons contemplated in paragraphs (a) to (e);

“prime rate” means the current interest rate charged by the Municipality’s main bank to its customers as prime rate; and

“rates” means property tax levied by the Municipality in terms of the Rating Act, 1995.

### ***Application***

3. These Bye-laws shall apply to all individuals, businesses, establishments, industries activities applicable within the jurisdiction of the Municipality.

## **PART II**

## **USER FEES AND CHARGES**

### ***Categories or types of user fees and charges***

4. The Categories or types of user fees and charges regulated by these Bye-laws shall include the user fees and charges listed in the Schedule.

### ***User fees and charges***

5. (1) User fees and charges may be adjusted annually, on the 1<sup>st</sup> of April, by the average inflation rate of the prior year where feasible.

(2) Where user fees or charges are not adjusted by the inflation rate in one year, the cumulative adjustment for past years may be made in future years, as approved by the Municipality.

(3) Adjustments on user fees and charges come into force upon publication in the gazette.

(4) The Town Clerk, may pursuant to an enabling policy or resolution of the Municipality -

(a) waive, in part or in full, any of the user fees and charges contained in these Bye-laws in support of an indigence cause, community meetings or community activities; or

(b) cause such user fees and charges to be subsidized in support of a charitable cause.

(5) Waste collection fees, for services provided to households situated on government farms shall be levied on the household and against the name of the person presumed or claiming or assuming ownership of that household.

### ***Payment of user fees and charges***

6. (1) User fees and charges shall be paid to the Municipality on the date, determined and notified by the Municipality, as the due date.

(2) Any portion of user fees or charges that remains unpaid beyond the due date shall attract interest at the obtaining prime rate per annum. .

(3) The Municipality may use a registered collection agency to collect any unpaid user fees or charges, including interest and the collection agency fees or costs.

(4) Where the Municipality incurs costs for services which are ordinarily the responsibility of owners and occupiers including grass-cutting, bush-clearing and vegetation removal services in respect of rateable property, the owner of the rateable property shall be responsible for paying the user fees and charges, which shall be included in municipal rates for that property.

### ***Imposition of user fees and charges***

7. User fees and charges imposed or chargeable under these Bye-laws shall be imposed by an authorised officer.

### ***Offences and penalties***

8. (1) A person who contravenes the provisions of these Bye-laws shall on conviction be liable to a fine not exceeding five thousand Emalangeneni (E5000.00).

(2) In case of successive or continuous offence of any provisions and Schedules of these Bye-laws, the offender shall be liable on conviction to a further fine not exceeding five thousand Emalangeneni (E5000.00);

### **Schedule**

(under Bye-law 4)

|          | <b>Ezulwini Town Council</b>                           | <b>Amount (SZL)</b> |  |
|----------|--|---------------------|--|
| <b>1</b> | <b>Application for Certificates</b>                    |                     |  |
|          | Rates Clearance Certificates                           | 60.00               | 5% inflation rate used to increase (however rounding up the figures to the nearest 10th) |
|          | Certificate of Municipal Valuation /Proof of residence | 30.00               |  |
|          |  |                     |  |

|          |  |          |                                  |
|----------|--|----------|----------------------------------|
| <b>2</b> | <b>Rates Administration Fees</b>   |          |                                  |
|          | <b>All Categories</b>  |          |                                  |
|          | Payable over 1 month   | 0.00%    |                                  |
|          | Payable over 2 months  | 0.00%    |                                  |
|          | Payable over 3 months  | 0.00%    |                                  |
|          | Payable over 4 months  | 0.00%    |                                  |
|          | Payable over 5 months  | 0.00%    |                                  |
|          | Payable over 6 months  | 0.00%    |                                  |
|          |  |          |                                  |
|          |  |          |                                  |
| <b>3</b> | <b>Handling fees</b>   |          |                                  |
|          | Handling fee for refund processing   | 100.00   |                                  |
|          | Returned or dishonoured Payment on account of insufficient funds and / signature missing | 200.00   |                                  |
|          |  |          |                                  |
|          |  |          |                                  |
| <b>4</b> | <b>Access to information</b>   |          |                                  |
|          | General Valuation roll –soft copy  | 3,500.00 |                                  |
|          | Town Planning Scheme - soft copy   | 1,500.00 |                                  |
|          | Individual property valuation - hard copy  | 20.00    |                                  |
|          |  |          |                                  |
|          | Access to Council footage  | 250.00   | *only granted after court order* |
|          |  |          |                                  |
| <b>5</b> | <b>Photostat per copy</b>  |          |                                  |
|          | Photocopying fee A4 Sheet  | 10.00    | * For Council Documents Only     |
|          | Photocopying fee A3 Sheet  | 40.00    |                                  |
|          | Rates Statement  | 10.00    |                                  |
|          | Scanning of Documents (per page)   | 15.00    |                                  |
|          |  |          |                                  |
|          |  |          |                                  |
| <b>6</b> | <b>Hire of Council Venues and Equipment</b>  |          |                                  |
|          | Use of Council Boardroom (per 3 hours or less & E200 per extra hour)                     | 700.00   |                                  |
|          | Refundable Caution Fee   | 1,300.00 |                                  |
|          |  |          |                                  |

|             |   |          |  |
|-------------|---|----------|--|
|             |   |          |  |
| <b>7</b>    | <b>Animal Pound Fines</b>   |          |  |
|             | Penalty for part of a day per animal  | -        |  |
|             | Penalty per night an animal is detained   | -        |  |
|             | Penalty per day an animal is detained   | -        |  |
|             | Driving fee per animal  | -        |  |
|             | Trespassing fee per animal  | -        |  |
|             | Feeding fee   | -        |  |
|             | Elimination of nuisance animals   | -        |  |
|             |   |          |  |
| <b>8</b>    | <b>Penalties for Miscellaneous Contravention</b>  |          |  |
|             | Urinating in public (admission of guilt)  | 80.00    |  |
|             | Selling /trading without a permit   | 100.00   |  |
|             | Unauthorised automotive repairs   | 300.00   |  |
|             | Contravening Parking regulations  | 500.00   |  |
|             | Noise pollution   | 500.00   |  |
|             |   |          |  |
|             |   |          |  |
| <b>9</b>    | <b>Environmental Management Act Offences</b>  |          |  |
|             | Throwing any litter through a moving vehicle  | 50.00    |  |
|             | Dropping any litter at any public place   | 50.00    |  |
|             | Dumping litter using a vehicle or any substantive quantity at a place not designated as a waste disposal site                 | 5,000.00 |  |
|             | Failure for display litter receptacle within public vicinity  | 5,000.00 |  |
|             |   |          |  |
| <b>11</b>   | <b>Health and Environmental Inspection</b>  |          |  |
|             |   |          |  |
| <b>11.1</b> | <b>Inspection of Food Business</b>  |          |  |
|             | <i>Every application for the inspection of food business and issuance of Health Report for licenced food premises and re-</i> |          |  |

|             |  |          |  |
|-------------|--|----------|--|
|             | <b>Food Premises - Low Risk</b>  |          |  |
|             | Groceries  | 200.00   |  |
|             | Ice Cream Parlour  | 200.00   |  |
|             | Green Grocery  | 500.00   |  |
|             |  |          |  |
|             | <b>Food Premises – Medium Risk</b>   |          |  |
|             | Café Keeper  | 900.00   |  |
|             | Eating House   | 900.00   |  |
|             | Butcheries   | 900.00   |  |
|             | Bakeries   | 900.00   |  |
|             | Convenience Shops  | 900.00   |  |
|             |  |          |  |
|             | <b>Food Premises – High Risk</b>   |          |  |
|             | Supermarkets (Major food retailers)  | 1,000.00 |  |
|             | Restaurants/Take away  | 900.00   |  |
|             | Institutional Kitchens   | 900.00   |  |
|             | Guest Houses   | 900.00   |  |
|             | Food Wholesaling   | 1,000.00 |  |
|             | Caterer  | 900.00   |  |
|             | Departmental Stores (Major food retailers)   | 1,000.00 |  |
|             | Hotels   | 1,000.00 |  |
|             | <b>Re-inspection of business premises (20% normal price)</b>   |          |  |
|             |  |          |  |
| <b>11.2</b> | <b>Inspection of Liquor Licence</b>  |          |  |
|             | <i>Every application for the inspection of Liquor outlets for the Grant, Renewal and Transfer of licence</i> |          |  |
|             | Bottle Store   | 900.00   |  |
|             | Wine & Malt  | 900.00   |  |
|             |  |          |  |
|             |  |          |  |
|             | Restaurant Liquor  | 900.00   |  |
|             | Club   | 900.00   |  |
|             | Hotel  | 900.00   |  |
|             | Guest Houses/Lodging   | 900.00   |  |
|             | Liquor Wholesalers   | 1,000.00 |  |
|             | Bottle Store   | 1,000.00 |  |



| <b>Re-inspection of business premises (20% above normal fee)</b> |  |          |                          |
|--|--|----------|--------------------------|
| <b>11.3</b>  | <b>Inspection of Non-Food Outlets</b>  |          |                          |
|  | <i>Every application for the inspection of non- food related businesses according to Trading Licence Order, 1975 as amended and for tender application</i> |          |                          |
|  | Shoe Repair  | -        | *exempt health clearance |
|  | Commercial Office (small)/ Consultancy   | 500.00   |                          |
|  | Builder and Contractor - Small   | -        | *exempt health clearance |
|  | Driving Schools  | -        | *exempt health clearance |
|  | Saloon/Beauty Parlour  | 500.00   |                          |
|  | Boutique/Dressmaking   | -        | *exempt health clearance |
|  | Billiard and Snooker Table   | -        | *exempt health clearance |
|  | Garage   | 500.00   |                          |
|  | Filling Stations (café keeper)   | 900.00   |                          |
|  | Car Wash   | 900.00   |                          |
|  | Warehouses/Hardware's  | -        | *exempt health clearance |
|  | Buy Back Centres   | 500.00   |                          |
|  | Community Recycling Centres  | 500.00   |                          |
|  | Pharmacies   | 1,000.00 |                          |
|  | Funeral Parlours   | 1,000.00 |                          |
|  | Schools (Primary and High)   | -        | *exempt health clearance |
|  | Pre-schools (private)  | 500.00   |                          |
|  | Institutions of Higher Learning  | 500.00   |                          |
|  | Commercial Offices (Medium and Large)  | 1,000.00 |                          |
|  | Bookshop/Stationery  | 500.00   |                          |
|  | Printing Houses  | 500.00   |                          |
|  | Laundry/Dry Cleaners   | 500.00   | *exempt health clearance |
|  | Furniture Shops  | 500.00   | *exempt health clearance |
|  | Dealers in Motor Vehicle   | 1,000.00 |                          |
|  | Car Rentals  | 500.00   |                          |
|  | Dealer in bones and second-hand goods  | 500.00   |                          |
|  | Builder and Contractor – Medium/ large   | 500.00   |                          |
|  | Distributor  | 500.00   |                          |
|  | Cinema/Theatre   | 500.00   |                          |

|           |   |          |   |
|-----------|---|----------|---|
|           | General Clothing  | 500.00   |   |
|           | Repair Shops - Electronics  | 500.00   |   |
|           | General Dealer  | 500.00   | *exempt health clearance                |
|           | Departmental Stores   | 1,000.00 |   |
|           | <b>Re-inspection of business premises (20% above normal fee)</b>  |          |   |
|           |   |          |   |
| <b>12</b> | <b>Abattoir</b>   |          |   |
|           | Bovine (Cattle)   | -        |   |
|           | Sheep or goat   | -        |   |
|           | Pig   | -        |   |
|           | Small stock (rabbits, etc.)                                       | -        |   |
|           | Deep freezing/chilling services (daily minimum charge per animal) | -        |   |
|           | Deep freezing measled carcass (14 days charged)                   | -        |   |
|           | Poultry permit per application                                    | -        |   |
|           |   |          |   |
|           |   |          |   |
| <b>13</b> | <b>Market</b>   |          |   |
|           |   |          |   |
|           | Monthly   | 50.00    |   |
|           | Annually  | 550.00   | discount for annual (11 months payment) |
|           |   |          |   |
|           | <b>Handicraft</b>   |          |   |
|           | Monthly   | 60.00    |   |
|           | Annually  | 660.00   |   |
|           |   |          |   |
|           |   |          |   |
|           | <b>Second Hand Clothing (Market)</b>                              |          |   |
|           | Monthly   | 60.00    |   |
|           | Annually  | 660.00   |   |
|           |   |          |   |
|           |   |          |   |
|           | <b>Traditional Medicine</b>                                       |          |   |
|           | Monthly   | 50.00    |   |
|           | Annually  | 550.00   |   |
|           |   |          |   |

|           |  |        |  |
|-----------|--|--------|--|
|           | <b>Wholesalers (fruit/vegetable)</b>           |        |  |
|           | Monthly (Vehicles)                             | 50.00  |  |
|           | Annually (Vehicles)                            | 550.00 |  |
|           |  |        |  |
|           |  |        |  |
|           | <b>Roasted/Boiled Maize and Firewood</b>       |        |  |
|           | Monthly  | 50.00  |  |
|           | Annually                                       | 550.00 |  |
|           |  |        |  |
|           |  |        |  |
|           | <b>Mobile Money/ Airtime Open</b>              |        |  |
|           | Monthly  | 60.00  |  |
|           | Annually                                       | 660.00 |  |
|           |  |        |  |
|           | <b>Offices Macondza</b>                        |        |  |
|           | Monthly  | 70.00  |  |
|           | Annually                                       | 770.00 |  |
|           |  |        |  |
|           |  |        |  |
|           | <b>Shoe Repair</b>                             |        |  |
|           | Monthly  | 50.00  |  |
|           | Annually                                       | 550.00 |  |
|           |  |        |  |
|           |  |        |  |
|           | <b>Flea Market (Per Day)</b>                   |        |  |
|           | SMMEs/Informal Traders and Other groups        | 80.00  |  |
|           | Corporates                                     | 500.00 |  |
|           |  |        |  |
|           | <b>Vehicle Sale</b>                            |        |  |
|           | Daily  | 80.00  |  |
|           | Monthly  | 880.00 |  |
|           |  |        |  |
|           |  |        |  |
| <b>14</b> | <b>Environmental Monitoring</b>                |        |  |
|           |  |        |  |
|           | <b>Bush Clearing of Vacant Overgrown Plots</b> |        |  |

|             |  |              |  |
|-------------|--|--------------|--|
|             | The Council will, upon failure by the owner, instruct a private contractor to clear bush and owner be charged 10% in addition to the rate charged by the contractor. |              |  |
|             |  |              |  |
|             | <b>FEE PER SQUARE METRE FOR GRASS CUTTING</b>  |              |  |
|             | Small bush (low density)   | 1.80 per sqm |  |
|             | Medium (combination of small bush and shrubs)  | 1.90 per sqm |  |
|             | Overgrown bush (high density)  | 3.40 per sqm |  |
|             |  |              |  |
|             | <b>TREE FELLING</b>  |              |  |
|             | Small ( 100 - 300 mm)  | 2,500.00     |  |
|             | Medium (301 - 800 mm)  | 4,500.00     |  |
|             | Huge (801 -1300mm)   | 5,500.00     |  |
|             |  |              |  |
| <b>15</b>   | <b>Public conveniences</b>   |              |  |
|             | Public Toilets (per person)  | 2.00         |  |
|             |  |              |  |
| <b>16</b>   | <b>Waste Collection</b>  |              |  |
|             |  |              |  |
| <b>16.1</b> | <b>Health Care Risk Waste</b>  |              |  |
|             | Administration fee (within Urban Boundary)   | 60.00        |  |
|             | Collection/Transportation of Health Care Risk Waste (HCRW) and treatment of waste  | 1,000.00     |  |
|             | <i>Note: Services rendered outside urban area shall include an additional cost for kilometres travelled at AA rates</i>  |              |  |
|             |  |              |  |
| <b>16.2</b> | <b>Skip Hire and Collection</b>  |              |  |
|             | Waste Skip Hire per month  | 500.00       |  |
|             | Waste Skip per collection (Commercial- General)  | 1,050.00     |  |
|             | Waste Skip per collection (Industrial)   | 1,500.00     |  |
|             | Waste skip per collection (Garden)   | 500.00       |  |
|             | Special Event Hire for skip hire, collection and treatment per day   | 1,050.00     |  |

|             |   |          |                      |
|-------------|---|----------|----------------------|
|             |   |          |                      |
| <b>16.3</b> | <b>Residential Skips Collection (Privately Owned Skip)</b>  |          |                      |
|             | Privately owned per household/apartment per month   | 1,050.00 |                      |
|             |   |          |                      |
| <b>16.4</b> | <b>Waste Collection and Transportation (Urban Area Kerbside)</b>                                    |          |                      |
|             | Monthly charge per household/bin  | 75.00    |                      |
|             | Annual charge per household/bin   | 900.00   |                      |
|             | Unit apartment is the equivalent of a household per unit per month (for units that are more than 4) | 75.00    |                      |
|             | Commercial kerbside per bin per collection (wheelie bin system)                                     | 50.00    | * for discussion     |
|             |   |          |                      |
| <b>16.5</b> | <b>Commercial and industrial and all other types of non-residential Kerbside Collection</b>         |          |                      |
|             | Collection per bin / per month  | 75.00    |                      |
|             | Collection per bin/ per year  | 900.00   |                      |
|             |   |          |                      |
| <b>16.6</b> | <b>Waste collection and transportation (Beyond Urban Boundary)</b>                                  |          |                      |
|             | Collection of waste per load (general waste)  | 1,500.00 |                      |
|             |   |          |                      |
| <b>16.8</b> | <b>Transport of Condemns/ spoilt items (requested/voluntary)</b>                                    |          |                      |
|             | Restuarants   | 350.00   | *voluntary/requested |
|             | Retail Outlets (supermarkets)   | 500.00   |                      |
|             | Penalties (expired)   | 1,000.00 |                      |
|             |   |          |                      |
| <b>17</b>   | <b>City Planning Services</b>   |          |                      |
|             |   |          |                      |
| <b>17.1</b> | <b>Application Fees</b>   |          |                      |

|             |   |          |  |
|-------------|---|----------|--|
|             | Special Consent application fee   | 1,500.00 |  |
|             | Re-zoning application fee   | 2,000.00 |  |
|             | Application for Town Planning Scheme Variances (building height, number of stories, setbacks, plot coverage, flow area ratio, parking requirements) | 1,500.00 |  |
|             | <i>Note: as per Clause 1.5 of Town Planning Scheme</i>  |          |  |
|             | Home office Application   | 1,500.00 |  |
|             | Home office Permit renewal  | 500.00   |  |
|             |   |          |  |
| <b>17.2</b> | <b>Subdivision &amp; Consolidation fees</b>   |          |  |
|             | Subdivision application (One portion and a remainder)   | 2,000.00 |  |
|             | Subdivision application (Two portions and a remainder)  | 2,500.00 |  |
|             | Subdivision application (Three portions and a remainder)  | 3,000.00 |  |
|             | Re-submission of subdivision application  | 500.00   |  |
|             | Consolidation Application fees  | 1,000.00 |  |
|             | Human Settlement Establishment application  | 1,100.00 |  |
|             | Sectional Title   | 1,500.00 |  |
|             |   |          |  |
|             |   |          |  |
| <b>17.3</b> | <b>Geographic Information Systems</b>   |          |  |
|             | Land and mapping enquiries  | -        |  |
|             |   |          |  |
|             |   |          |  |
| <b>17.4</b> | <b>Community/Neighbour Site Inspection Dispute Resolution Facilitation</b>  |          |  |
|             | Application for Removal of Right of Way   | -        |  |
|             | Removal of Encroachment Application   | -        |  |
|             | Site Inspection and Facilitation of Dispute Resolution to be charged to guilty party.   | -        |  |
|             |   |          |  |
|             |   |          |  |

|             |  |                 |  |
|-------------|--|-----------------|--|
| <b>18</b>   | <b>Advertising</b>   |                 |  |
|             | Violation Fees (illegal installation of signages)  | 1,500.00        |  |
|             |  | -               |  |
| <b>18.1</b> | <b>Advertising boards: primary areas - Per Month</b>                                       |                 |  |
|             | <i>MR103 and Tea Road</i>  |                 |  |
|             | Charge for all adverts up to 4sq.m in size (per m <sup>2</sup> ) - Monthly                 | 500.00          |  |
|             | Annually   | 6,000.00        |  |
|             | Charge for adverts of 4.1 to 8sq.m in size (per m <sup>2</sup> ) - Monthly                 | 700.00          |  |
|             | Annually   | 8,400.00        |  |
|             | Charge for adverts of 8.1 m <sup>2</sup> and above in size (per m <sup>2</sup> ) - Monthly | 800.00          |  |
|             | Annually   | <b>9,600.00</b> |  |
| <b>18.2</b> | <b>Advertising boards Secondary areas-Per month</b>  |                 |  |
|             | Areas outside the CBD  |                 |  |
|             | Charge for all adverts up to 4sq.m in size (per m <sup>2</sup> )                           | -               |  |
|             | Charge for adverts of 4.1 to 8sq.m in size (per m <sup>2</sup> )                           | -               |  |
|             | Charge for adverts of 8.1 m <sup>2</sup> and above in size (per m <sup>2</sup> )           | -               |  |
|             |  |                 |  |
| <b>18.3</b> | <b>Electronic Billboard (per annum)</b>  | 15,000.00       |  |
|             |  |                 |  |
| <b>18.4</b> | <b>Street Lamp pole signs (per pole/month)</b>   | 700.00          |  |
|             |  |                 |  |
| <b>18.5</b> | <b>Poster advertisements</b>   |                 |  |
|             | Tension Banner   | 2,000.00        |  |

|             |   |          |              |
|-------------|---|----------|--------------|
|             | Poster application fee (7 - 10 days)<br>10 posters  | 220.00   |              |
|             | For every 10 days thereafter  | 100.00   |              |
|             |   |          |              |
| <b>18.6</b> | <b>Temporary banners</b>  |          |              |
|             | Per banner per week (7 days)  | 200.00   |              |
|             | Refundable Caution fee - per<br>application   | 600.00   |              |
|             | <i>Note: Non profitable/Charitable<br/>organizations will pay 50% of all<br/>the above advertising fees.</i>  |          |              |
|             |   |          |              |
|             |   |          |              |
| <b>19</b>   | <b>Building Permit</b>  |          |              |
|             |   |          |              |
|             | <b>Application fee</b>  | 5,000.00 | rate per sqm |
|             | <i>As per fees stipulated in the<br/>Building and Housing Act (Act 34)<br/>of 1968. Minimum scrutinizing fee<br/>for preliminary plans per<br/>application.</i> |          |              |
|             |   |          |              |
|             |   |          |              |
| <b>19.1</b> | <b>Renewal of building permit-per<br/>application</b>   |          |              |
|             | Residential buildings   | 300.00   |              |
|             | Commercial buildings  | 900.00   |              |
|             | Industrial Buildings  | 900.00   |              |
|             | Public Buildings  | 900.00   |              |
|             | Re-Submission Fees  | 120.00   |              |
|             | Building Plans Search fee (up to 10<br>years)   | 50.00    |              |
|             | Building Plans Search fee (More<br>than 10 years)   | 150.00   |              |
|             |   |          |              |
| <b>19.2</b> | <b>Structural Engineers buildings<br/>plan review charges</b>   |          |              |
|             | Residential buildings   | 500.00   |              |
|             | Permit for storing material on road<br>reserves /servitude (rate per sqm<br>per month)  | 250.00   |              |



|             |   |          |  |
|-------------|---|----------|--|
|             | Penalty for illegal dumping of material on road reserve/servitude                             | 5,000.00 |  |
|             | <i>Note: An additional removal fee will be charged as per plant hire rates, refer to 29.1</i> |          |  |
|             |   |          |  |
|             |   |          |  |
| <b>20</b>   | <b>Building inspection fees</b>   |          |  |
|             |   |          |  |
| <b>20.1</b> | <b>Residential (excl. Town houses and flats)</b>  |          |  |
|             | <b>Minimum charge per inspection (E200.00 per stage)</b>                                      |          |  |
|             | Residential Single Storey (6 inspections)   | 1,200.00 |  |
|             | Residential Double Storey (7 inspections)   | 1,400.00 |  |
|             | Re-inspection per stage (50% of each stage)   |          |  |
|             | <i>Note: Paid upon approval of the building</i>   |          |  |
|             |   |          |  |
| <b>20.2</b> | <b>Commercial (all types of business)</b>   |          |  |
|             | Development built for commercial purposes. Minimum charged E400.00 per inspection             | 400.00   |  |
|             |   |          |  |
|             |   |          |  |
| <b>20.3</b> | <b>Industrial</b>   |          |  |
|             | Minimum charges   | 400.00   |  |
|             |   |          |  |
|             |   |          |  |
| <b>20.4</b> | <b><i>Fees per hour (Wet Rates)</i></b>   |          |  |
|             |   |          |  |
|             | TLB per hour  | 600.00   |  |
|             | 6 cubic tipper truck per hour   | 700.00   |  |
|             | Skip Truck (per skip bin)   | 1,500.00 |  |
|             | Compactor Truck (kilometer per day)   |          |  |
|             |   |          |  |
|             |   |          |  |

|           |   |          |  |
|-----------|---|----------|--|
| <b>21</b> | <b>Road Crossing for Utility Services</b>   |          |  |
|           | Application Permit to make road crossing including site inspections and approvals                     | 400.00   |  |
|           | Excavation, depth not exceeding 1m - per m <sup>3</sup>   | 110.00   |  |
|           | Excavation, depth exceeding 1m but not 2m - per m <sup>3</sup>  | 125.00   |  |
|           | Pavement layers compacted to 98% modified AASHTO - per m <sup>3</sup>                                 | 160.00   |  |
|           | Asphalt surfacing 40mm thick - per m <sup>2</sup>   | 480.00   |  |
|           | Penalties   | 1,500.00 |  |
|           | Refundable Caution fee ( <i>defects and liability fees equivalent to reinstatement cost</i> ).        |          |  |
|           |   |          |  |
| <b>22</b> | <b>Blasting Permit</b>  |          |  |
|           | Permit application fee  | 200.00   |  |
|           | Pre-Inspection fee  | 350.00   |  |
|           | Follow up Inspection fee after blasting (To be paid with the pre-inspection fee)                      | 350.00   |  |
|           |   |          |  |
|           |   |          |  |
|           |   |          |  |
| <b>23</b> | <b>Use of residential roads by Plant and Heavy Vehicles</b>   |          |  |
|           | Penalty for illegal use of residential and other restricted roads by Plant and Heavy Vehicles         | 1,150.00 |  |
|           |   |          |  |
|           |   |          |  |
| <b>24</b> | <b>Parking Fees (within designated parking spaces)</b>  |          |  |
|           | Penalties for parking outside designated areas for light vehicles (including yellow line & pavements) | 320.00   |  |
|           | Penalties for parking outside designated areas for heavy vehicles                                     | 1,100.00 |  |
|           |   |          |  |

|           |   |        |  |
|-----------|---|--------|--|
|           |   |        |  |
| <b>25</b> | <b>Re-instatement of damaged road furniture</b>                                 |        |  |
|           | <i>(shall be charged at replacement + 20% administrative cost)</i>              |        |  |
|           | Street lights pole (timber)   |        |  |
|           | Street lights pole (steel or equivalent)  |        |  |
|           | Street light fitting  |        |  |
|           | Street light bulb   |        |  |
|           | Street sign (traffic control and small size)                                    |        |  |
|           | Street sign (information and other large size)                                  |        |  |
|           | Traffic light pole  |        |  |
|           | Traffic signal head   |        |  |
|           | 4-Phase traffic controller  |        |  |
|           | Audio-tacable pedestrian system   |        |  |
|           | Traffic Count down timer  |        |  |
|           | 250 watts Incandescent HPS light fitting  |        |  |
|           | Steel Guardrail pole  |        |  |
|           | 3-Pole full length street guardrail   |        |  |
|           |   |        |  |
| <b>26</b> | <b>Speed Hump</b>   |        |  |
|           | Application fee   | 500.00 |  |
|           | Construction fee will be charged as per the market cost prevailing at the time. |        |  |
|           |   |        |  |