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FORM A
(Regulation 3(1))

FOR OFFICE USE

Application Number :
Fees Payable : E
Date Paid :
Receipt Number :

BUILDING ACT, 1968

APPLICATION FOR PERMIT TO CONSTRUCT OR CHANGE THE USE OF A BUILDING

To: The Chief Executive Officer
Local Authority of **Ezulwini**

In terms of section 11 of the Building Act, 1968, I hereby apply for a permit to construct/change the use of a building, and I herewith submit the plans and drawings prescribed by regulation 5 of the Standard Building Regulation in respect:

A new building/alterations/ additions/change of use intended to be used for the purpose Of (describe use)

And thereby causing it to be classified under section 3 of the Act in class

Plot No..... Street/Block No.....

And having frontage to.....

I also submit the following particulars-

Name and address of owner:


Address of Owner:

Telephone Number of Owner:.....

Name of Architect:

Address of Architect:.....

Telephone No:

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Name of person who will supervise the works:

Name of Builder

Address of Builder

.....

MATERIALS OF CONSTRUCTION

Foundation:

Damp Proof course:

External walls:

Internal walls:

Drainage Pipes:

Roof covering:

Inspection of chambers:

WATER SUPPLY

Means of water supply (i.e. public mains)

Size of connection required if main supply (position to be shown on plans)

.....

DRAINAGE DISPOSAL AND SEWERAGE

Means if sewerage disposal (i.e. Public sewer conservancy tank septic tank of other means (Describe)

If connected to the public sewer required

(Position levels and size to be clearly shown on plans) if other than a dwelling state number of persons to be employed or resident on the site

Male..... Female.....Total.....

Will there be any trade effluents?


If so brief description of quantity

.....

Number of fitment

W.C'sOther latrines.....Urinals


length.....

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Things to Submit;

1. **Four Sets of each Drawing (One set coloured)**
2. **A Complete Application Form (Form A)**
3. **Proof of ownership - Title deed/Deed of sale**
4. **Structural Engineer's Letter**
5. **Surveyor's diagram**
6. **Locality Plan with contours**
7. **Registered Land Surveyor report on property boundary pegs**
8. **Property rates clearance**


NB: Building Rate @ E 5 000.00/sqm

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BUILDING PLANS SCRUTINY CHECKLIST

Plot Reference: _____ Date: _____

No.	Description	Remarks
PRELIMINARY CHECK LIST		
1	4 Sets of drawings	
2	1 Set colored accordingly	
3	Proof of ownership	
4	Engineer's Letter	
5	Site Plan - Building Lines, Dimensions, Orientation, Drainage	
6	Locality map with contours	
7	Surveyors Diagram	
8	Registered Land Surveyor report on property boundary pegs	
9	Property rates clearance	
ENGINEERING		
1	230mm external walls	
2	DPM below slab	
3	DPC @ 150mm above FFL	
4	Min. 100mm slab	
5	Indicate foundation depth, width & thickness	
6	Indicate concrete filling below ground level	
7	Indicate site orientation	
8	Indicate waste water line by passing soak-pit	
9	Septic tank @ 3m away from building	
10	Septic tank accessible	
11	Soak pit @ min. 6m away from boundary	
12	Waste water line in color	
13	Correct materials coloring	
14	Sand filled walls sharing with garage	
15	Adequacy of natural lighting & ventilation	
16	Indicate reinforcement for structural concrete	
17	Indicate wall switches, sockets, DB & meter box on floor plan	
18	Indicate fire-doors (from garage to main building)	
TOWN PLANNING		
1	Indication of area of development	
2	Indication of property area	
3	Percentage coverage	
4	Adequacy of parking	
5	Parking bays indicated	
6	Access compliancy	
7	Development/Property ration compliancy	

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8	Building lines offsets	
9	Development code supported	
PUBLIC HEALTH & ENVIRONMENT		
1	Class of Building	
2	Development qualifies environmentally	
3	Change rooms adequate	
4	Adequately located toilets	
5	Screen wall for toilet (intervening space principle supported)	
6	Showers adequacy in design	
7	Indicate vent pipe, gully & grease traps	
8	Indicate sewer & waste water pipe with gradient	
9	Mention water supply private or public	

Engineering: _____

Town Planning; _____

Public Health & Environment: _____