
EZULWINI MUNICIPALITY

TOWN PLANNING DEPARTMENT

PHYSICAL ADDRESS

Plot #1 Mountain View Township
Mpumalanga Rd, Ezulwini
P O Box 344, Ezulwini



FORM A (Regulation 3(1))

FOR OFFICE USE

Application Number	:
Fees Payable	: E
Date Paid	:
Receipt Number	:

BUILDING ACT, 1968

APPLICATION FOR PERMIT TO CONSTRUCT OR CHANGE THE USE OF A BUILDING

To: The Chief Executive Officer
Local Authority of Ezulwini

In terms of section 11 of the Building Act, 1968, I hereby apply for a permit to construct/change the use of a building, and I herewith submit the plans and drawings prescribed by regulation 5 of the Standard Building Regulation in respect:

A new building/alterations/ additions/change of use intended to be used for the purpose Of (describe use).....

And thereby causing it to be classified under section 3 of the Act in class

Plot No..... Street/Block No.....

And having frontage to

I also submit the following particulars-

Name and address of owner:.....

Address of Owner:

Telephone Number of Owner:.....

Name of Architect:

Address of Architect:

.....

Telephone No:.....

Name of person who will supervise the works:.....

Name of Builder

Address of Builder

.....

MATERIALS OF CONSTRUCTION

Foundation:.....

Damp Proof course:

External walls:

Internal walls:.....

Drainage Pipes:

Roof covering:

Inspection of chambers:

WATER SUPPLY

Means of water supply (i.e. public mains).....

Size of connection required if main supply (position to be shown on plans)

.....

DRAINAGE DISPOSAL AND SEWERAGE

Means of sewerage disposal (i.e. Public sewer conservancy tank septic tank or other means (Describe)

If connected to the public sewer required

(Position levels and size to be clearly shown on plans) if other than a dwelling state number of persons to be employed or resident on the site

Male.....Female.....Total.....

Will there be any trade effluents?

If so brief description of quantity

.....

Number of fittings

W.C'sOther latrines.....Urinals

length.....

Means of disposal of rain water

.....

TOTAL AREA OF PROPERTY

FLOOR AREA

Main buildings.....

Out buildings.....

Estimated value of the completed building:.....

I understand that:

- (a) Providing the application is complete in all other respect to date of the Submission will be the date of the receipt for full payment of plan fee.

- (b) Submission of this Application does not absolve me from seeking planning approvals were required by any other law.

Signature:
(Applicant or Authorized Agents)

Date:

Signature:
(Architect or other person who has prepared the plans)

Date:

Things to Submit;

- 1. Four Sets of each Drawing(One set coloured)
- 2. A Complete Application Form(Form A)
- 3. Surveyor's Diagram(General Plan)
- 4. Locality Map
- 3-5. Proof of ownership- Title deed/Deeed of sale
- 4-6. Structural Engineer's Letter

NB: Building Rate @ E 5 000.00/sqm

BUILDING PLANS SCRUTINY CHECKLIST

Plot Reference: _____ Date: _____

No.	Description	Remarks
PRELIMINARY CHECK LIST		
1	4 Sets of drawings	
2	1 Set colored accordingly	
3	Proof of ownership	
4	Engineer's Letter	
5	Site Plan - Building Lines, Dimensions, Orientation, Drainage	
6	Locality map with contours	
7	Surveyors Diagram	
ENGINEERING		
1	230mm external walls	
2	DPM below slab	
3	DPC @ 150mm above FFL	
4	Min. 100mm slab	
5	Indicate foundation depth, width & thickness	
6	Indicate concrete filling below ground level	
7	Indicate site orientation	
8	Indicate waste water line by passing soak-pit	
9	Septic tank @ 3m away from building	
10	Septic tank accessible	
11	Soak pit @ min. 6m away from boundary	
12	Waste water line in color	
13	Correct materials coloring	
14	Sand filled walls sharing with garage	
15	Adequacy of natural lighting & ventilation	
16	Indicate reinforcement for structural concrete	
17	Indicate wall switches, sockets, DB & meter box on floor plan	
18	Indicate fire-doors (from garage to main building)	
TOWN PLANNING		
1	Indication of area of development	
2	Indication of property area	
3	Percentage coverage	
4	Adequacy of parking	
5	Parking bays indicated	
6	Access compliancy	
7	Development/Property ration compliancy	
8	Building lines offsets	
9	Development code supported	
PUBLIC HEALTH & ENVIRONMENT		
1	Class of Building	
2	Development qualifies environmentally	
3	Change rooms adequate	
4	Adequately located toilets	
5	Screen wall for toilet (intervening space principle supported)	
6	Showers adequacy in design	
7	Indicate vent pipe, gully & grease traps	

8	Indicate sewer & waste water pipe with gradient	
9	Mention water supply private or public	

Engineering: _____ Town Planning; _____ Public Health & Environment: _____